

New Chat

Start a new chat or create a room

Search

Find keywords and people inside chats and messages

Notifications

Quickly find notifications, mentions, and tagged content in a single place

Chats

See your list of active chats

Choose Tags

Manage feed of #hashtags, \$cashtags, and keywords

Hide Navigation Panel

Hide the left navigation panel to increase screen space

Settings

Tailor your setup and access the Help Center

Profile

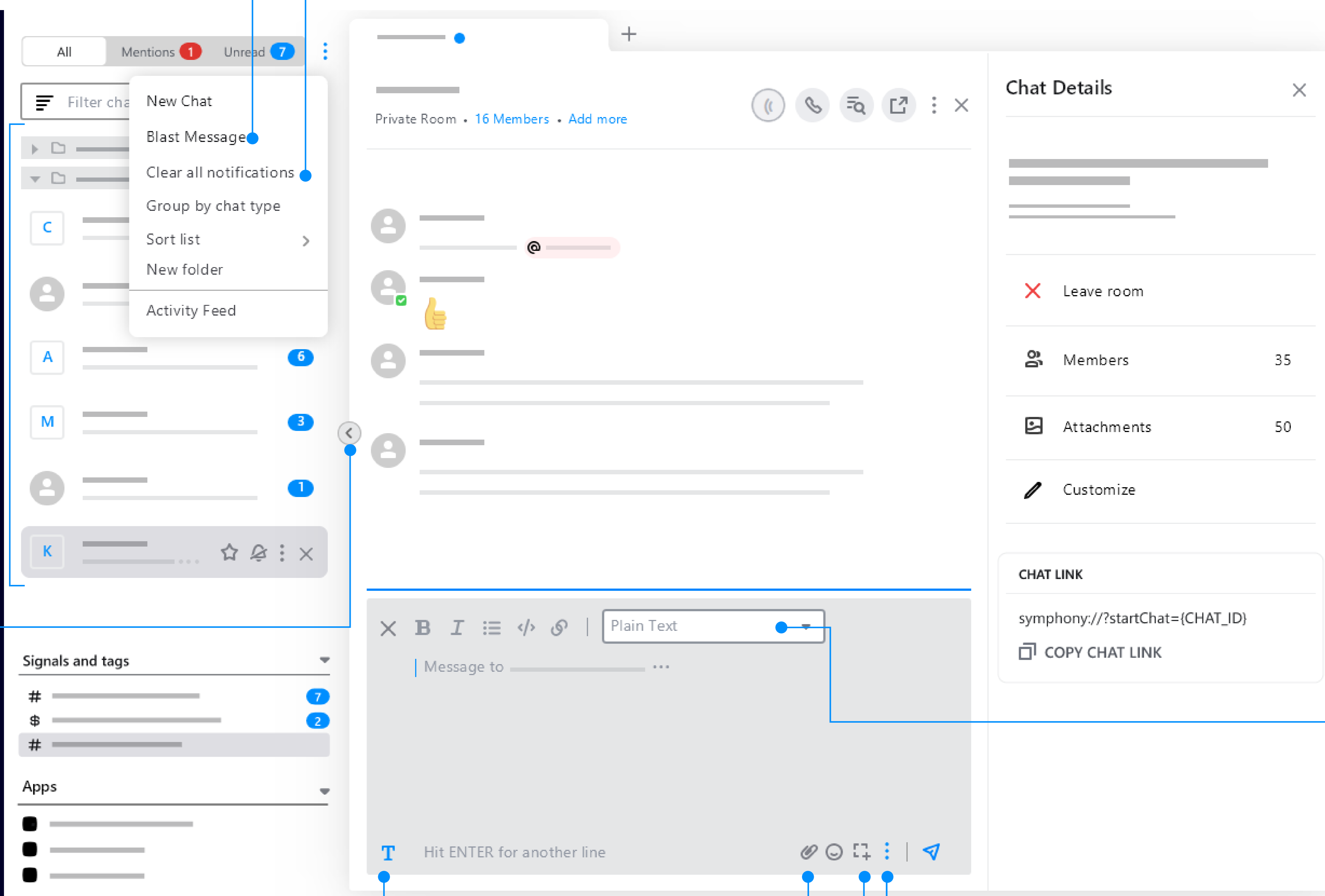
Set status, see followers, manage posts, and copy profile link

Send a single message to multiple recipients

Blast a Message

Remove alerts from your chat list and nav bar

Clear All Alerts



Compose Mode

Expand writing space, format text with bold, italics, lists, and hyperlink text

Attachments

Drag and drop or browse to add files to messages

Screenshot

Select the area of the screen you want to capture

Chime

Send sound alerts

Disable Input

Select 'Chat actions' to suspend typing function

View members, change display name, color, and sound; or copy chat link

Chat Details

Code Snippets

Insert code with syntax highlighting based on the language you choose

Connections
Expand your external connections

Quick Filter
Type to refine your chat list

Meetings Folder
Move between chat and ongoing meetings

Saved Items
Access saved messages

Folders
Drag and drop folders to reorder

Signals and Tags
View notifications for topics you follow

Apps
Browse and connect to apps and integrations

Live Meeting
A mini window keeps the current meeting visible

Pin Tab
Keep a tab or workspace open

Workspace
Double click to name and save your workspace

New Tab
Open a tab and add multiple chats to create a workspace

Drag and Drop
Reorganize chats within your workspace grid

Saved Workspaces
Open any workspaces you saved earlier

Search Chat
Find messages and people in chats

Start a Meeting
Launch a live meeting with everyone in the chat

Profile Card
Hover on a name to see title and company and start a chat or meeting

Message Actions
Reply to, save, forward, or remove messages

External Chat
Chats with external contacts are indicated in yellow

The screenshot shows a desktop meeting interface with a central video area displaying a line chart. The chart has a y-axis from 0 to 1000 and an x-axis with years from 2011 to 2017. Five data series are plotted in different colors: blue, orange, green, grey, and red. A red alert banner at the top reads "You are sharing your screen on Symphony" with a "STOP SHARING" button. The interface includes a top navigation bar with "BACK", window control icons, a timer (1:32), and "End-to-End encrypted" status. A right sidebar shows "Meeting Members" with three participant cards. A bottom toolbar contains icons for microphone, camera, screen share, chat, participants, and leave meeting. A left sidebar contains icons for home, search, and other functions.

Pop Out or Full Screen
Open a meeting in full screen or a separate window

Screen Share Status
A red alert displays when sharing your screen

Grid View
Show participants in a grid or row

Meeting Members
View meeting participants

Meeting Controls
Turn microphone and camera on or off; share screen; send a message; view participants; and leave meeting

The image shows a 'Settings' dialog box with a 'General' tab selected. The dialog is titled 'Settings' and 'General'. On the left, there is a sidebar with 'General', 'Notifications', 'Feedback', and 'Meetings'. The main content area is titled 'Choose how you work' and features two panels: 'Essential Collaboration' and 'Capital Markets'. Below these panels are settings for 'Theme' (Light/Dark), 'Layout' (Spacious/Condensed), 'Accept/decline chats', 'Activity feed', 'Message sound', and 'Auto-accept connection requests'. At the bottom, there are 'Workspace settings' (Open chats in current tab) and 'Region specific' (Language: English). A 'Sign out' button is at the bottom left. Callouts from external boxes point to various elements: 'General' (Switch modes, hide inactive chats, or change time format and language), 'Notifications' (Customize desktop notifications and sounds), 'Feedback' (Help us improve your experience), 'Meetings' (Adjust default meeting settings for camera, microphone, and audio source), 'Custom Presets' (Customize display settings), 'Mode Selector' (Click on either panel to enter a work mode), 'Theme' (Choose between light and dark mode display), 'Condensed Mode' (See more chats and content), and 'Auto-accept Connections' (Automatically accept incoming connection requests).

General
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Meetings
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Custom Presets
Customize display settings

Mode Selector
Click on either panel to enter a work mode

Theme
Choose between light and dark mode display

Condensed Mode
See more chats and content

Auto-accept Connections
Automatically accept incoming connection requests